



Request for Public Records or Research Request

Date: _____ Requestor's Name: _____
 Email: _____ Phone #: _____
 Property Address: _____
 Parcel ID #: _____ Project Name: _____
 Information Requested: _____

You may visit the City of Fort Pierce Building Department where you may review the files and the specific information being requested prior to copies being produced at your expense. Other documents may be obtained from other respective departments at City Hall. Please contact those departments for a review of their records and/or copies of those records. Building Department fees are scheduled in accordance with Chapter 119, Florida Statutes and Chapter 103, City of Fort Pierce Code of Ordinances:

Flat Fees:

Building Violation/Open Permit Report:	\$25.00 per parcel for the first 10 addresses or units, \$10.00 for each additional 10 addresses or units with the same parcel	\$ _____
Flood Zone Verification Letter:	\$25.00 per letter	\$ _____
Re-issuance of CO or CC:	\$50.00 per CO or CC	\$ _____

Variable fees for all requests other than those listed above:

Administrative Secretary's Research Time:	\$ 7.60 per each 15-minute segment (or portion thereof) ** Minimum charge due up-front to initiate your request**	\$ _____
Building Official's Research Time:	\$21.06 per each 15-minute segment (or portion thereof)	\$ _____
CRS Coordinator's Research Time:	\$10.28 per each 15-minute segment (or portion thereof)	\$ _____
Dept. Coordinator's Research Time:	\$11.83 per each 15-minute segment (or portion thereof)	\$ _____
Deputy Building Official's Research Time:	\$15.10 per each 15-minute segment (or portion thereof)	\$ _____
Inspector/Investigator's Research Time:	\$10.70 per each 15-minute segment (or portion thereof)	\$ _____
Permit Technician's Research Time:	\$ 5.99 per each 15-minute segment (or portion thereof)	\$ _____
Sr. Permit Technician's Research Time:	\$ 7.49 per each 15-minute segment (or portion thereof)	\$ _____
1-sided copy of 8 1/2" x 14" or smaller:	\$ 0.15 per page X _____ pages	\$ _____
2-sided copy of 8 1/2" x 14" or smaller:	\$ 0.20 per page X _____ pages	\$ _____
Documents on blueprint sized paper:	\$ 1.50 per page X _____ pages	
Documents on CD:	\$ 0.25 per CD X _____ CDs	\$ _____
Documents on USB:	\$ 5.00 per USB X _____ USB Drives	\$ _____
	Total Due:	\$ _____