

Special Event - Park Permit

Location: _____

Date: _____ Time: _____

Event Type: _____ Number of guests: _____

This permit is hereby granted to:	
Organization	
Name	
Address	
City / Zip	
Phone	
Receipt # _____	

I acknowledge I have fully read, understand and agree to abide by the terms and conditions outlined on page 2 of this permit. And further understand that this permit is in effect for only the date, time and location listed above.

_____ Responsible Party

_____ Date

_____ River Walk Staff

Approved: *UCID*
Public Works Manager

Over for rules 

City of Fort Pierce Park Guidelines

1. Be sure to carry this permit with you on the day of your reservation. If someone is occupying the pavilion you reserved, show your permit and explain you have reserved that area for the specific time. If the party is not willing to cooperate, do not hesitate to contact 911. An officer will be sent to the park to handle the situation for you.
2. If you need to cancel, please contact us as soon as possible at (772) 489-6473 as you will be responsible for the area unless we are advised otherwise. If the event is canceled more than 72 hours prior, fees collected will be refunded less an administration charge of \$25.00
3. All City parks are closed from Sunset until Sunrise (Section 12-4 of the City of Fort Pierce Code of Ordinances).
4. There is no parking allowed on private property, medians or "No Parking" areas. Vehicle will be towed at owner's expense. Parking is available in designated parking spaces at all City Parks and nearby areas.
5. Please make sure all litter and debris is cleared and disposed of properly from your area (Section 12-9(d) of the City of Fort Pierce Code of Ordinances).
6. **NO ALCOHOLIC BEVERAGES** are allowed in any City park without permit (Section 12-14 of the City of Fort Pierce Code of Ordinances).
7. **NO PA SYSTEMS** or loud music devices are allowed in any City park.
8. **NO PETS** are allowed in any City park.
9. **NO TENTS OR CANOPIES** may be erected in any City park.
10. **NO PONIES OR WATERSLIDES** are allowed in any City park.
11. **NO BOUNCE HOUSES** are allowed in any City park without prior authorization through special event permit.
12. No person or organization will expose or offer for sale, rent or trade any article or thing, or place any stand, cart or vehicle for sale or display of any food, drink, article or merchandise within the limits of any park area.

**We take pride in our City Parks as they are for the public to use and enjoy.
Your cooperation will enable us to continue serving the public in this
manner for years to come. Thank you.**

cc: Police Department – Sgt's Desk
Public Works Department

SAMPLE