



**PLACEMENT OF UTILITY FACILITIES
IN THE PUBLIC RIGHT OF WAY**

Dear Applicant:

The City Commission adopted Ordinance K-106, Placement of Utility Facilities in the Public Right of Way on October 2, 2001 by creating Section 32-8 to manage the public rights of ways to maximize efficiency, minimize cost to taxpayers, minimize inconvenience to and negative effects upon the public from placement and maintenance of facilities in the public rights of way. Copies of this Ordinance and the City Standard Specification are available at the City Engineer's Office, 100 North US 1, Ft. Pierce, Florida, 34950.

To avoid delays due to lack of proper documentation, the Applicant should be familiar with the ordinance prior to submittal of the documentation. Drawings must be legible and drafted in the sufficient size and scale to facilitate the review. Drawings must show location and type of existing and proposed facilities, surface, aerial or underground. Insufficient drawing information will result in the rejection of the application package.

It is the responsibility of the Applicant to confirm that the current utility company's Security Bond and/or Performance Bond amounts are sufficient to provide enough compensation to the City in case of failure of the utility to meet the obligations required by the ordinance. Review of the applications will stop if it is found that the required bond(s) amounts are not sufficient, or it has not been provided to the City.

The ordinance requires that permit application be submitted to the Engineering Department thirty (30) days before the construction of each installations starts. Three sets of drawings for the installation must be submitted with the application. It is strongly suggested to Applicants that require several applications to be reviewed and approved at any one time to request a pre-application meeting and/or to submit applications with enough time in advance to meet their construction schedules.

Once the Application documentation is received by the Engineering Department, one copy of the same will be provided to the FPUA for their input in the approval process. Site inspection will be scheduled to review the proposed location of the installation for any possible conflicts with previously installed utilities and other existing City facilities. Confirmation and resolution of these conflicts is the responsibility of the Applicant. Applications will be approved without the FPUA input.

During construction, the applicant must contact the Engineering Department for inspections of construction. Ordinance K-106 requires the applicant to provide at least a forty-eight (48) hours advance notice for any required inspection so that inspections can be scheduled. Construction that has already started or completed without a permit is a violation of the Code. It will be entirely at Owner's and/or Contractor's risk that installations without permits or inspections not requested on time will be at Owner's and/or Contractor's expense.

Two sets of as-built drawings for each permit installation are required prior to acceptance. At completion and acceptance of restorations associated with each permit issued, a letter of acceptance will be sent to the Applicant. Ordinance K-106 (Page 16) required that, after the required restoration is accepted by the City, pavement or surface material patches will be registered for future inspection at six (6) months for signs of settlement or deterioration that may require replacement. Patches not showing settlement or deterioration will be given final acceptance by the City. Date of final City acceptance of patches will be adjusted for those patches that had to be replaced.

Applicants are cautioned to be familiar with the ordinance requirements regarding installations in Right-of-Ways that were reconstructed or rehabilitated within two (2) years prior to any utility work. These requirements can be found on Page 16 of the ordinance.

Mark Zrallack, P.E.
City Engineer



PERMIT APPLICATION TO WORK IN CITY RIGHT-OF-WAY

DATE: _____

PERMIT NUMBER: _____

PART I – GENERAL INFORMATION

R/W Description or Street Name:

Between _____ and _____

Address _____ Residential _____ Commercial _____ Other _____

Description of Work:

R/W to be closed on (date) _____ at _____ AM(PM) for _____ Day(s) _____ (Hours)

Schedule of work (include restoration time): Start: _____ Completion: _____

Proposed restoration Cost: \$ _____

For office use only:

Security Bond established: \$100,000

Amount of Security Bond Used: \$

Restoration Cost This Permit: \$ Balance of Security Fund after this permit \$

Performance Bond Required: \$

PART II – FACILITIES AFFECTED

Pavements: Asphalt _____ Concrete _____ Concrete Pavers _____ Other _____
Length _____ Ft. Width _____ Ft.

Sidewalks: _____ Side
Length _____ Ft. Width _____ Ft.

Curb or Curb & Gutter:
Curb & Gutter: _____ Side(s) Total Length _____ Ft.

Storm Sewers & Appurtenances:
Pipe Length _____ Ft. Diameter _____ In. Material _____
Inlet(s) _____, Depth _____ Ft. Size _____ Ft. x _____ Ft.
Manhole(s) _____, Depth _____ Ft. Size _____ Ft. x _____ Ft.

PART III. AGREEMENT

I, (We) _____, the undersigned, agrees that work to be permitted under this application shall be in compliance with the current edition of the City of Fort Pierce Code of Ordinances Section 32-8, (Ordinance K-106) with Security Bond and Performance requirements, and the City's Standard Specifications and Details, of which some details are attached. Copies of these documents are available at the City's engineering Department. It is hereby agreed that Applicant has familiarized themselves with said ordinance, in particular the requirements for insurance, the notification(s) to all residents directly affected by the installation prior to commencement, the prohibitions or limitations on installations, the provision of the as-built of each installation or suspension of the permit to work in the Right-of-Way. No additional permits will be issued until the Security Fund is sufficient to warranty restoration required by previous permits, or a Performance Bond is established to the amount required. The FPUA will participate in the Permit Application review process.

The Engineering Department must be notified at least 24 hours prior to backfilling and/or restoration of the facilities for proper inspection by contacting the City at (772) 467-3782.

By: _____ Date: _____
Applicant

By: _____ Date: _____
Engineer (or Agent)

PART IV. APPROVALS

APPROVED BY: _____, Reviewer Date: _____

APPROVED BY: _____, City Engineer Date: _____