



Master Plan Program Application Form

Parcel #: _____
 Address: _____
 Applicant / Builder Name: _____
 Architect: _____
 Engineer: _____
 Valuation: \$ _____

OFFICE USE ONLY:
Permit Number: _____
Project Manager: _____
ORIGINAL APPROVAL:
BY: _____
DATE: _____

COMPLETE ITEM NUMBERS 1 or 2 BELOW:

1. This is a request to Master Plan this model. ****Approval does not authorize construction****

Model Name / Designation: _____

2. *This is an application for permit using existing master plan #: _____

NOTE: Letter(s) of Approval from the design professional(s) is required when completing item #2.

Number of bedrooms: _____	Living / conditioned: _____ Sq. Ft.
Number of bathrooms: _____	Accessory/unconditioned: _____ Sq. Ft.
Number of Cars (garage): _____	Total: _____ Sq. Ft.

IF THIS PLAN HAS OPTIONS, LIST THE OPTIONS THAT ARE APPLICABLE TO THIS APPLICATION:

1. _____
2. _____
3. _____
4. _____

MINOR DEVIATIONS FROM THE ORIGINAL APPROVED MASTER PLAN WILL BE CONSIDERED ON A CASE-BY-CASE BASIS.

I understand that no deviations will be made to the original approved plan unless required by current Florida Building Code revisions / interpretations adopted by the State of Florida and approved by the Building Official.

CONTRACTOR/APPLICANT INFORMATION:

City License # _____ State License # _____
 Company Name _____ Qualifier _____
 Address _____ City/State _____ Zip _____
 Phone # (_____) _____ - _____ Fax # (_____) _____ - _____ Cell # (_____) _____ - _____
 Email Address _____

Applicant Signature: _____ Printed Name: _____ Date: _____

NOTARY AS TO APPLICANT/CONTRACTOR:

State of _____ County of _____ The foregoing instrument was acknowledged before me this _____ day of _____, 20_____.

By _____ who is _____ personally known or has _____ produced identification. Type of identification produced: _____.

Official Signature of Notary Public _____

Notary Seal:

Notary's Name, Typed, Printed, or Stamped _____

THIS FORM MUST BE SUBMITTED WITH EACH MASTER PLAN APPLICATION AND / OR PERMIT

*Any revisions or subsequent use of this Master Plan requires verification and approval from the original Designer and/or Architect and/or Engineer of record.

NOTICE TO OWNER/APPLICANT:

- **Your failure to record a Notice of Commencement may result in your paying twice for improvements to your property. A Notice of Commencement must be recorded and posted on the job site before the first inspection.**
- **No building may be occupied until a Certificate of Occupancy has been issued after final inspection by the Building Department and full compliance with the building code, city ordinances, state statutes and other applicable rules and regulations have been satisfied.**
- **All sets of plans submitted are identical.**
- **Construction documents must accompany this application. The Florida Energy Code submitted becomes an integral part of this plan and must pass final inspection.**
- **“Notice: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public record of this county, and there may be additional permits required from other governmental entities such as waste management district, state agencies, or federal agencies.”**

OFFICE USE ONLY

Is the property located in a Special Flood Hazard Area (floodplain) per the current Flood Insurance Rate Map (FIRM)?

Yes No

Flood Zone: _____ Reviewed by: _____ Determination: _____

Permit Fee	\$ _____	Other	_____	\$ _____	Plan Review Fee	\$ _____
State Surcharge	\$ _____	Other	_____	\$ _____	Routing Fee	\$ _____
Subcontractor	\$ _____	Flood Review Fee	\$ _____	Other	_____	\$ _____

Total Amount Due at Issuance \$ _____

Reviewed by _____ Date _____ Final Check _____ Date _____