



Building Permit Checklist

1. Reference on the plans the currently adopted editions of the Florida Building Code, Florida Fire Prevention Code and applicable NFPA codes used in developing the plans.
2. Business name and address on each page.
3. A Life Safety Plan "LSP" to include all of the following:
 - Type of occupancy, occupancy load calculations, egress capacity, main exit/entrance, horizontal exits, smoke barriers/partitions.
 - Door Schedule.
 - Common paths of travel, distances to exits, corridor width and rating.
 - Required fire separations w/ UL details.
 - Fire extinguisher location(s).
 - Emergency lighting and illuminated exit signage may be on lighting/reflective ceiling plan or LSP
4. If Mechanical Plans are submitted, the proper location of Duct Detectors in the supply & return for systems greater than 2,000 CFM or 60,000 BTUs and their respective test switches must be indicated.
5. If Mechanical Plans are submitted for a building with NO sprinkler or fire alarm systems, the proper location of their respective test switches AND the location of each "Smoke" indicator must be indicated.
6. If Electrical Plans are submitted, the panel schedule needs to indicate which breakers are used for the emergency lighting and Fire Alarm Control Panel "FACP" in an alarmed structure.
7. List any life safety system related work that shall require a sub-permit from the specific trade performing the work.
8. All documents must meet the requirements of:
 - Florida Administrative Code: CHAPTER 61G15-32 RESPONSIBILITY RULES OF PROFESSIONAL ENGINEERS CONCERNING THE DESIGN OF FIRE PROTECTION SYSTEMS
 - Florida Fire Prevention Code – NFPA 1 & 101
 - All applicable Florida State Statutes
 - Florida Administrative Code