



Building Department CHECKLIST FOR DEMOLITION PERMITS

Pre-Approval required by:

Planning Department
Fort Pierce Utilities Authority or FPL

PERMIT APPLICATION – The following information must be completed on the permit application:

- For office use only - Permit number, pin number and DPCR#
- Property address
- Date
- Parcel ID
- Owner's information including contact info
- Contractor's information including contact info
- Commercial/residential
- Description of work
- Type of structure
- Valuation
- Notarized Contractor/Homeowner builder signature
- For office use only – application date and received by

PLANS AND DOCUMENTS – Provide 2 copies:

- Full demo of a structure requires letters from Fort Pierce Utilities Authority and/or FPL stating utilities have been removed.
- Recorded Notice of Commencement for work valued at \$2500 or more. (NOC must be submitted to permitting prior to scheduling the first inspection.)
- ****If applying for the permit as a homeowner builder, a copy of the recorded warranty deed or property card showing homeowners name from the property appraiser's website must be submitted, along with Owner Builder Affidavit.**
- Debris Affidavit
- Asbestos Report if:
 - Commercial and built before 1972
 - Residential and built before 1980
- If partial demo or interior demo, plans showing location of work

NOTES:

- Sub-contractor agreements are not required to demo a structure but will require a letter from FPL or Fort Pierce Utilities for shut off.
- Please note: Partial demos or interior-only demos may also require a building permit.
- This checklist also include Mobile Home Disconnects

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor. Updated 8/3/21