



Building Department
CHECKLIST FOR FIRE SPRINKLER/FIRE ALARM/FIRE SUPPRESSION
PERMIT

Pre-Approvals Required:
Fire Department

PERMIT APPLICATION – The following information must be completed on the permit application:

- For office use only - Permit number and pin number
- Site address
- Parcel ID
- Owner's information, including contact info
- Contractor's information, including contact info
- Description of the work
- Notarized Contractor/owner builder signature

PLANS AND DOCUMENTS – Provide 2 copies:

- Plans stamped reviewed by Fire Department
- Copy of St. Lucie County Fire permit

NOTES:

- The Florida Building Code, Section 105 requires that during Building Permit application, plans for fire sprinkler installations involving 50 or more heads and fire alarm installations with a cost greater than \$500 be signed and sealed from a registered professional engineer. Otherwise, a licensed Fire Contractor or Electrical Contractor can design and create the plans. If installations are not associated with a building permit but involve a fire sprinkler system involving 50 or more heads or fire alarm installations with a cost greater than \$5,000, two set of signed and sealed drawings by the installing contractor is needed.
- If the structure is located in a special flood hazard area (SFHA), the application is subject to substantial damage/improvement review.

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.