

**CITY OF FORT PIERCE
USE OF PUBLIC FUNDS
POLICY STATEMENT**

Public funds are held in public trust. The City of Fort Pierce is willing to consider applications for funds from community groups for the purpose of providing community programs and projects that benefit the citizens of Fort Pierce and make our community a better place.

There is no right to these funds, nor an obligation to make them available in this fashion. For the Commission to disburse funds it must, based upon the application presented, make a finding that disbursement of the funds, as provided under the application, would serve a valid public purpose.

The funds shall only be approved for expenditures for local programs that promote and improve the welfare and quality of life for the residents of the City and that serve a valid public purpose as declared by the City Commission.

Applicants must properly complete the City's application form and submit the application to the City Clerk. If the application is correctly completed, in the manner required, the City Clerk may place it on the City Commission Agenda for discussion and consideration. There is no obligation of the Commission to approve the request. The applicant must appear in person before the Commission to answer any questions regarding the application, to receive consideration, and to affirm that the rules regarding accountability are understood.

No application for a specific bequest shall be for an amount greater than:

<i>Individuals willing to accept personal Responsibility on behalf of their community group</i>	<i>Up to \$1,000</i>
<i>Non-profit corporations</i>	<i>Up to \$1,000</i>
<i>501(c)(3) tax exempt non-profit corporation</i>	<i>Up to \$10,00</i>

The amount actually provided, if any, is at the discretion of the Commission. The Commission may choose to either reimburse an applicant up to the approved amount based upon receipts submitted, or may choose to disburse the funds in advance. Regardless, all funds must be accounted for. All applicants receiving funds must submit receipts showing how all funds are spent and must provide an accounting in a form acceptable to the City. Failure to provide a proper, acceptable accounting shall prevent any future applications from being considered.

THIS POLICY STATEMENT AND APPLICATION FORM ARE FOR REQUESTS FOR PUBLIC FUNDS FROM THE CITY OF FORT PIERCE. THE FORT PIERCE REDEVELOPMENT AGENCY (CRA) AND THE CDBG PROGRAM HAVE SEPARATE POLICY GUIDELINES AND APPLICATION FORMS. ANY DISBURSEMENT OF PUBLIC FUNDS, REGARDLESS OF SOURCE, REQUIRES ACCOUNTABILITY.

Please provide the information requested on the Application Form. All information must be printed legibly. Please do not list fictitious names. Funds can not be applied for or disbursed under a fictitious name.

Funds may be only disbursed to an individual applicant who accepts personal responsibility for compliance with proper expenditure and accountability. The individual applicant may be applying for funds on behalf of a local group or committee, but must be willing to personally accept responsibility for the funds.

An applicant for a valid non-profit corporation may only be completed by a corporate officer authorized to apply on behalf of the corporation.