



# CITY OF FORT PIERCE COMMUNITY DEVELOPMENT DEPARTMENT PLANNING DIVISION

*COMPREHENSIVE PLANNING ♦ DEVELOPMENT REVIEW  
HISTORIC PRESERVATION ♦ URBAN DESIGN ♦ URBAN FORESTRY ♦ ZONING*

## APPLICATION FOR RIGHT-OF-WAY/EASEMENT ABANDONMENT

There is no entitlement to abandonment upon request, and the City is not obligated to abandon public right-of-way or easement. The Applicant bears all costs associated with the processing of abandonment requests including costs of surveys, title searches, appraisals, plats, etc. The Applicant ***must be the legal owner*** of real property of the right-of-way or easement. Complete all information. Please do not leave blanks

**PROJECT NAME:** \_\_\_\_\_

1. Legal description of the right-of-way or easement for which the abandonment is being requested: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Property tax ID: \_\_\_\_\_

3. Property address: \_\_\_\_\_

4. Zoning district: \_\_\_\_\_

5. Property Size in acres: \_\_\_\_\_

6. Abandonment Size in square footage: \_\_\_\_\_

7. Reason for abandonment request: \_\_\_\_\_  
 \_\_\_\_\_

8. How was the right-of-way/easement created?      Plat \_\_\_\_\_      Deed \_\_\_\_\_

9. Is the right-of-way/easement open and in use or unopened? \_\_\_\_\_

10. List the names, addresses, and tax ID numbers for all property owners abutting the right-of-way or easement (attach additional sheets if necessary): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

11. Are there any utilities visible or known to exist in the right-of-way? \_\_\_\_\_

12. What is the current appraised value of the right-of-way or easement? \_\_\_\_\_

13. Name of property owner(s): \_\_\_\_\_  
 Signature of owner(s): \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_  
 Phone # \_\_\_\_\_ Fax # \_\_\_\_\_  
 E-mail: \_\_\_\_\_

If property owner is a corporation or other legally recognized entity:

Corporate or legal entity name: \_\_\_\_\_  
State of incorporation or organization: \_\_\_\_\_  
Corporate Address: \_\_\_\_\_  
(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax # \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Name and title of corporate officer completing application: \_\_\_\_\_  
Signature of corporate officer: \_\_\_\_\_

14. Name and Company of Representative (if different from owner/applicant): \_\_\_\_\_  
\_\_\_\_\_  
Signature of representative: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax # \_\_\_\_\_  
E-mail: \_\_\_\_\_

APPLICATION REQUIREMENTS

- a. Application fee of \$400.00
  - b. 37 copies of Application Packets.  
(8 for Administrative Review, 17 for Planning Board, 12 for City Commission)
- The following must be included with packets.**
- c. A current official survey showing the entire property and any property abutting the right-of-way/easement, and a survey of the right-of-way or easement.
  - d. Current title searches of the entire property and the right-of-way/easement.
  - e. A copy of the document creating the right-of-way/easement that is the subject of this application.
  - f. A Tax Assessor or Property Appraiser's record card map showing and identifying the abutting parcels. [www.paslc.org](http://www.paslc.org)
  - g. A current appraisal of the right-of-way or easement.

The Applicant bears all costs associated with the processing of abandonment requests including costs of surveys, title searches, appraisals, plats, etc.

Before an application packet can be accepted, the applicant must attend a Pre-Application Meeting. Please call the Planning Division at (772) 460-2200 to set up an appointment prior to submitting any plans.

Please refer to Chapter 17 of the Code of Ordinances for the City of Fort Pierce for more information on abandonments.

<b>TO BE COMPLETED BY THE CITY</b>	
Date Received: _____	By: _____
Fee Paid: <u>\$400.00</u>	Receipt#: _____