

Business Security

- Ensure all the doors and windows are in good repair and have adequate locks.
- Do not block the view of the doors and windows with display posters and signs.
- Make sure the store address number is clearly visible.
- Adequately illuminate your business at night and when it is closed.
- Install an alarm and video surveillance system. Use anti-theft devices in retail stores.
- Anchor down computers and cash registers. Leave cash registers open during closed hours.
- Mark valuable equipment with your company name. Record the serial numbers for your records.
- Properly secure valuable or commonly stolen merchandise in a secure location away from public areas.
- Keep unauthorized persons out of the backroom areas. Install signs and audible alarms to assist with this.
- Be aware of fraud schemes such as “quick change artist” (confusing the merchant during the money transaction) and “fraudulent returns”.
- Look out for counterfeit currency, credit cards and checks.
- Place warning placards around retail stores to indicate the use of anti-theft devices and your willingness to prosecute for retail theft.
- Keep large sums of money out of view.
- Be alert and report suspicious customers.
- Keep personal items (employee’s purses/keys etc) properly secured and out of sight. Provide lockers if possible.